

5 steps to leasing your next Motability car

Choosing, ordering and preparing for the arrival of your new car



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Are you looking forward to a brand new car in three months' time?

We hope you've enjoyed leasing your current car through the Motability Scheme. As the end of your lease is just three months away, now's the time to start making plans, to be sure your new car arrives when your existing lease expires. Over the next few pages we'll take you through a simple **5 step guide**, from choosing your next car, to the day you collect it.







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Don't forget

Just like your current lease, your new one will be 'all-inclusive'. So, insurance for two drivers, servicing, repairs, full RAC breakdown cover and tyre and windscreen replacement, are all included in the weekly price. As is road tax and a 60,000 mileage allowance over three years. This means with the Motability Scheme, the only running cost to you is your fuel.

Who's involved

We are Motability Operations Ltd, a company authorised and regulated by the Financial Conduct Authority. All Motability Scheme vehicles are leased to customers by us. Motability, the charity, oversees and sets policy for the Motability Scheme. If customers are unable to afford the right mobility solution to meet their needs, Motability may be able to provide financial help.

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steps to your new car

Our 5 step guide details each stage of renewing your lease, in suggested priority order, up to the arrival of your new car in around three months' time.

Step



Consider your needs

→ The most important step to getting your next vehicle is taking the time to carefully consider your needs today and whether they may change over the course of your new three year lease.

→ The Motability Scheme offers a range of car makes and models, as well as adaptations that can be fitted to make travelling and driving easier. Find out more at **motability.co.uk/adaptations**.

➔ If a car is no longer the best option for you, we provide a choice of Wheelchair Accessible Vehicles (WAVs), scooters and powered wheelchairs, for more details see page 11.



4 *II* View our huge choice of cars at **motability.co.uk**





Search our car range

→ To bring yourself up to date with our huge choice of cars from all the major manufacturers visit motability.co.uk. Then use our handy online 'Car search' to help you browse and shortlist cars you are interested in. You can compare specifications, performance, weekly rental price, view external and internal pictures - and read 'What Car' reviews.

→ If you want to find a different dealer to the one you have now, our 'Find a dealer' search at **motability.co.uk/findadealer** will locate those nearest to you and provide contact details. All our dealerships have trained Motability specialists on hand for help and advice.

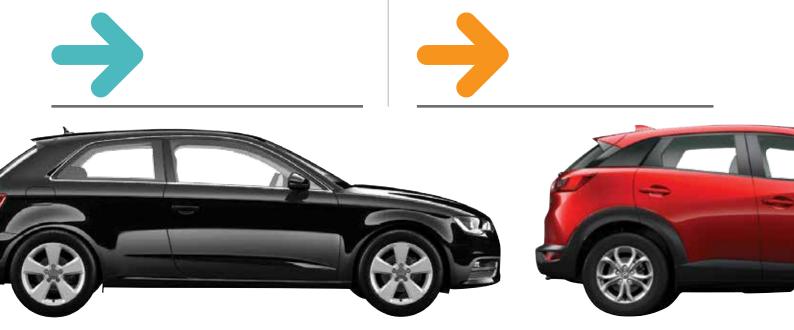
→ Test drives can be arranged with our dealerships and are the best way to make sure the cars you are interested in are right for you.

Order your new car

 → The dealer you choose will complete your order for you at the dealership.
Please remember you will need to take the following documents with you:

- Your Certificate of Entitlement (provided by the Department for Work and Pensions or Veterans UK)
- Driving licences for each intended driver
- Proof of address (e.g. a utility bill)
- Your named driver consent form (included with this guide)

→ Your dealer will ask you to sign a Statement of Responsibilities form that confirms that you understand and agree to the Scheme rules. They will then arrange a delivery date with you.



Step



Step



Getting prepared

Book an MOT for your current car

→ Your dealer should contact you to organise an MOT test. Most cars pass without any problems and costs are covered as part of your worry-free package.

Removing adaptations

→ You don't have to remove existing adaptations before you hand your car back, but if you want to, please arrange this with your Motability adaptation installer.

Look out for your new PIN

→ We will send this to you with information about your new lease. Your PIN enables you to 'sign' the paperwork electronically at the dealership, so it's important to take it with you when you pick up your new car.

Keep in touch with your dealer

→ With a month or so to go, it's a good idea to check that everything's on schedule. If there's a delay, don't worry, your dealer can arrange for you to keep your current car until the new one is ready. However, if you are already in a lease extension and there is a delay with the delivery of your new vehicle, please call **0300 456 4566** to arrange this.

Collect your new car

It's delivery day

→ Your dealer will give you a tour of your new car and answer any questions you have. You will need to take your driving licence plus the letter we sent you with your PIN. Before entering your PIN to complete your agreement, please make sure you are happy with your car in every respect.

Hand back your current car

→ On delivery day you will also need to hand back your current car and any accompanying documents. The dealer will take a brief condition description of the car and provided it's returned in good condition, you could receive a £250 bonus a few weeks later.



Delivery day reminders

- Return your current car to the dealer supplying your new one
- Hand back any documents and spare keys for your current car
- Don't forget to take your driving licence and the letter we sent you with your PIN
- Check that you and your named drivers are on the insurance
- Make sure the dealer has your up-to-date contact details for information such as service reminders

92% said yes!

We are happy to say that 92% of customers said 'yes' and chose to renew their lease with us in 2015.

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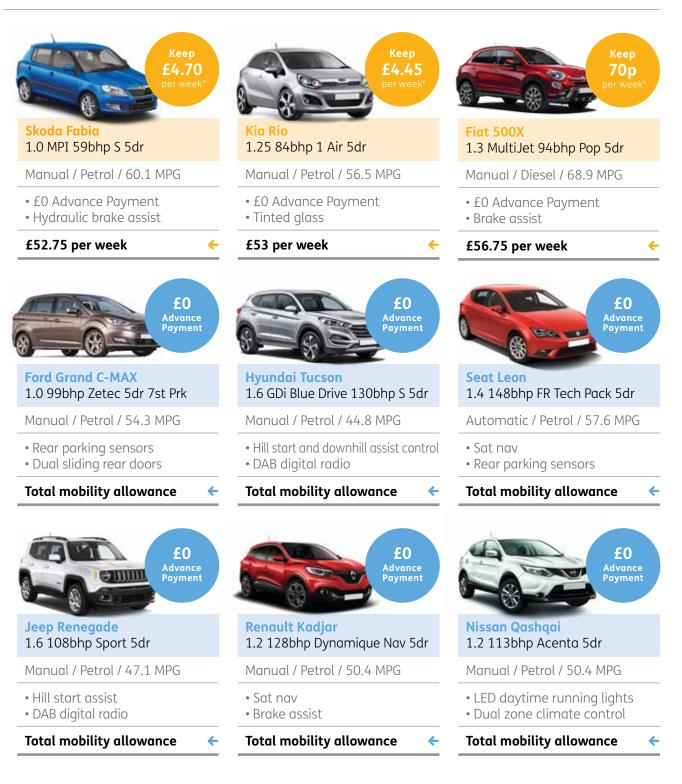
Over the page A small selection of our latest cars and prices.

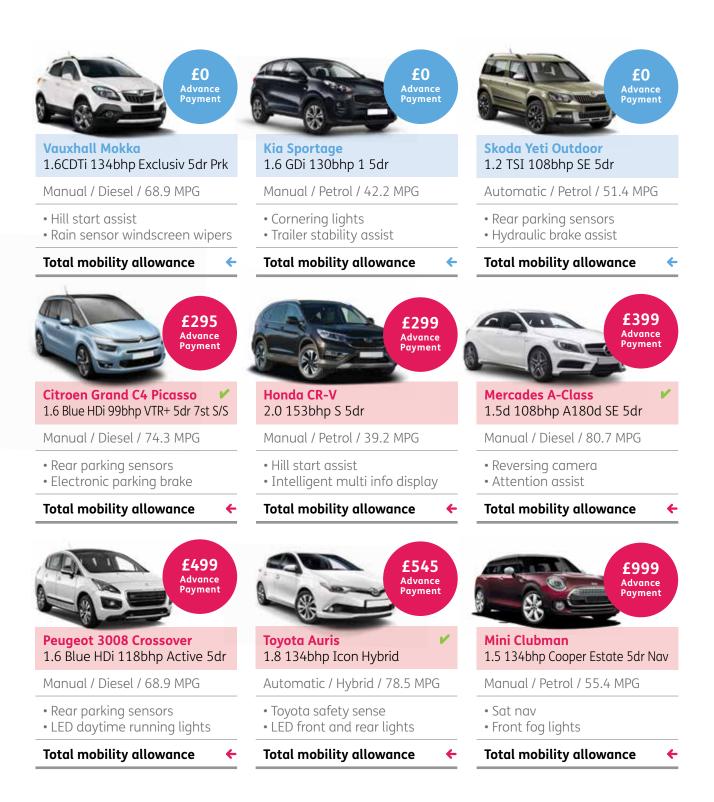
A snapshot of our car choice

With a choice of over 2,000 cars, there's sure to be a model that suits both your needs and budget. Remember, you have the three price options listed in the colour key opposite.

Cost less than your mobility allowance

- Cost the same as your mobility allowance
- Cost the same as your mobility allowance plus an Advance Payment
- Lower emission models





View our huge choice of cars at **motability.co.uk**

Prices and features of car models shown are correct at the time of printing and may be subject to adjustments or withdrawal in the event of any changes taking place which affect the cost of provision of the contract hire agreement. Prices shown are valid for recipients of the HRMC of the DLA and ERMC of PIP making an application between 01/04/2016 and 30/06/2016, but may be subject to change. Customers are advised to check any specifically required vehicle features with their dealer at the point of application. All vehicles shown are for illustrative purposes only. *This is the amount of your higher rate mobility allowance which will continue to be paid to you by the Department for Work and Pensions (DWP). This amount is based on the current weekly allowance rate of £57.45 and will increase if the DWP makes its annual allowance increases (usually in April). Prices for Cars shown in blue and red mean that all of your weekly higher rate mobility allowance, including any DWP annual allowance increases (usually in April), is paid to Motability Operations Limited. All MPG figures quoted are combined. Motability Operations Limited is authorised and regulated by the Financial Conduct Authority.

Good to know

Handy information and some other options open to you through the Motability Scheme

Extending your current lease

If you have driven fewer than 15,000 miles or, if you have extensive adaptations fitted to your current car, you may wish to consider extending your current lease for another one or two years.

For more information please call our Customer Services team on **0300 456 4566**.



You can add or change your named drivers at any time

There are just a few rules around who can drive your car, to make sure it's being used for the benefit of the customer.

- ➔ Drivers under 25 are restricted to cars with an ABI Insurance Group 16 or lower and with a power output of 115 brake horsepower (BHP) or less. Therefore it is important to consider whether you will require a driver aged under 25 during your lease before you choose your car.
- Only one named driver under 21 is permitted – this could be you, or another driver living at the same address.
- → Named drivers should live within five miles of your address. We will, however, consider requests to include drivers outside of this range where this is essential to support your mobility needs.
- → We may consider fitting a location tracker if none of your named drivers are resident at your address, or you live in a care home where a number of drivers have access to the car. If this is the case, we will always speak to you in advance.

Find out more at **motability.co.uk/drivers**.





It's not just cars you can lease

There's also a wide range of Wheelchair Accessible Vehicles (WAVs), scooters and powered wheelchairs that you can lease on the Scheme. You'll find useful advice and details about each on our website.

Small, medium and large WAVs

→ WAVs may be worth considering if you find transferring from your wheelchair and storing it difficult. There's a wide range of models available, with the option of leasing new, or nearly new models. You can locate your nearest WAV supplier and find out more at **motability.co.uk/wavs**.

Scooters and powered wheelchairs

→ If you've decided against a car, but still want the independence personal transport brings, a scooter or powered wheelchair may well provide the answer. The lease works in the same way as the car Scheme, with the same all-inclusive package. You can find out more and view small, medium and large models at motability.co.uk/scooters.

Useful contacts

To renew your existing Motability Scheme lease

View our choice of cars at **motability.co.uk**.

Find a dealer near you at **motability.co.uk/findadealer**.

Or call one of our team who will be happy to help **0300 456 4566**.



Keep in touch To sign up and receive our Scheme e-newsletter with all the latest news and updates just go to motability.co.uk/signup.

Not renewing your lease? If you've decided that leasing another Motability car isn't the right move for you at the moment, all you have to do is arrange a time to hand your car back to your managing dealer at the end of your contract. You will also need to contact the Department for Work and Pensions (DWP) to re-apply for your tax exemption certificate. Needless to say, we will be sorry to see you go, but hope we'll be able to provide you with another car, WAV, scooter or powered wheelchair in the future.



See a huge display of vehicles at our One Big Day events motability.co.uk/onebigday

At a glance:

5 steps to your next Motability car

- **Step 1** Carefully consider your needs and preferences over the next three years.
- **Step 2** Search the huge range of new vehicle options on our website and arrange test drives with your dealer.
- **Step 3** Now that you're nearing the end of your current contract, it's time to place your application for your next car.
- Step 4 Your dealer will contact you to arrange an MOT test for your current car. Look out for your new PIN and stay in touch with your dealer. Also, check all your personal documents are in order.
- **Step 5** Pick up your new car and enjoy another three years of worry-free motoring.

View our huge choice of cars to lease at **motability.co.uk** Find a dealer near you at **motability.co.uk/findadealer** Or call one of our team on **0300 456 4566**

